School of Communication

TRANSFER CREDIT EVALUATION FORM

Student’s Last Name: _________________________________________________

Student’s First Name: _________________________________________________

Student’s OSU email: _________________________________________________

Student’s OSU ID: ____________________________________________________

Student’s Major & Year Admitted to OSU: ______________________________

Instructions: Students may request the School of Communication Undergraduate Advising Office to evaluate communication or journalism related transfer credit. Please provide a copy of your transfer credit report (found on Buckeye Link) and a copy of the syllabus for each course being reviewed. No review will be made without the submission of a syllabus. Please do not staple your materials. The evaluation will be made within 7-10 business days and you will receive an email notification reflecting the determination. Copies of materials submitted will not be returned.

Date Request Submitted: ______________________________________

<table>
<thead>
<tr>
<th>Institution Name</th>
<th>Course Name &amp; #</th>
<th>Type of Credit (COMM G000.00)</th>
<th>Credit Hours Granted</th>
<th>Final Grade</th>
<th>Syllabus Attached?</th>
<th>SOC Course Number</th>
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For Office Use Only

Approval: _______________________

Advisor: _______________________

Date Evaluated: _______________________

Email Sent to Student: Y / N

Submission of Credit Evaluation: Y / N

School of Communication
Undergraduate Advising Office
3033 Derby Hall
154 N. Oval Mall
Columbus, OH 43210
614-292-8444
614-292-2055 (Fax)