

Communication 2110 - Public Speaking – SP18

Subject to change – Please check Canvas announcements regularly for potential updates

MEETING TIME: MWF - 12:40-1:35 p.m. TR - 12:45 a.m.-2:05 p.m.

INSTRUCTOR: Tonya Forsythe, M.S.

E-MAIL: forsythe.74@osu.edu

OFFICE HOURS: W/F 10:30 a.m.-12:30 p.m.

OFFICE: Journalism Building #319

REQUIRED TEXT AND MATERIALS:

Lucas, Stephen E. The Art of Public Speaking, 12th edition. New York: McGraw-Hill, ISBN# 9781259955051

COURSE DESCRIPTION:

Emphasis is placed on both verbal and nonverbal aspects of public speaking. Individual presentations, including at least three major speeches are required.

From the catalog: A course in critical thinking and public speaking; how to analyze and organize information for oral presentations; basic public speaking for majors and non-majors.

EXPECTED LEARNING OUTCOMES:

As a result of this course, the student will:

1. Demonstrate basic oral communication skills necessary for functioning effectively in the classroom and workplace as a competent citizen.
-Comm 2110 fulfills this requirement by providing instruction on how to deliver effective speeches. Students will prepare, practice and deliver at least three speeches throughout the semester.
2. Understand the importance of the speaker-audience situation and apply basic strategies for effectively communicating and overcoming potential obstacles in the speaking situation.
-Comm 2110 fulfills this requirement by providing instruction on how to connect with specific audiences. Speech examples will be analyzed in the classroom. Students will be instructed on how to handle typical and difficult speaking situations.
3. Develop critical thinking skills and active listening skills by learning to listen to others and how they are most influenced.
-Comm 2110 fulfills this requirement by students serving as the audience for peer speeches. Instruction on how to become effective listeners will be provided.
4. Maximize leadership skills that can be practiced in formal speaking situations.
-Comm 2110 fulfills this requirement by providing instruction on leadership styles and conduct within a small group setting.
5. Develop strategies to address speech anxiety, organization, library research, persuasion, audience analysis and credibility.
-Comm 2110 fulfills this requirement by providing instruction on reducing anxiety, learning how to effectively organize a speech, researching topics, analyzing an audience, and speaking with credibility. Students will prepare, practice and delivery at least three speeches throughout the semester.
6. Gain technology experience from learning to make a presentation with PowerPoint.
-Comm 2110 fulfills this learning outcome by requiring the use of presentation software, such as PowerPoint, for at least one of the major speeches.

GRADING SCALE:

A	93-100% (370-400)	B-	80-82% (318-329)	D+	67-69% (266-277)
A-	90-92% (358-369)	C+	77-79% (306-317)	D	60-66% (238-265)
B+	87-89% (346-357)	C	73-76% (290-305)	E	Below 60% (237 and below)
B	83-86% (330-345)	C-	70-72% (278-289)		

METHODS OF EVALUATION:

<i>Introduction Speech</i> Use an object or word to introduce yourself. (1-3 minutes)	2.5% (10 Points)
<i>Informative Speech</i> The speaker gives NEW information to the audience on a non-controversial topic. The speech creates awareness of your subject for the audience. (3-4 minutes)	15% (60 Points)
<i>Demonstration Speech</i> The speaker delivers a how-to speech. Your role is that of an instructor. (3-4 minutes)	20% (80 Points)
<i>Persuasive Speech</i> The speaker persuades the class members to change their behavior, attitudes or beliefs. (4-5 minutes)	25% (100 Points)
<i>Quizzes (2 worth 50 points each) – Online via Canvas</i>	25% (100 Points)
<i>In-class activities</i>	12.5% (50 Points)
TOTAL	400 POINTS

COURSE POLICIES:

Attendance and Participation

Regular attendance is essential to being successful in public speaking. ACTIVE participation in class discussion and exercises is expected. Absences due to medical concerns will be excused with appropriate documentation, provided the documentation is submitted **within one week** of the absence.

In-class activities

In-class activities will be completed in class. Absences due to medical concerns will be excused with appropriate documentation, provided the documentation is submitted **within one week** of the absence. The missing activity must be submitted within two weeks of the class date it took place.

Course Content and Test

Please complete the reading assignments by the assigned date. The tests are designed to give both a sound theoretical foundation and practical skills for speechmaking. To complete assignments correctly and to perform well on tests, it is essential that you read the text. **No makeup tests will be allowed without a doctor's excuse.**

Speech Performances

The instructor will announce in advance the schedule for each speaking assignment. Speeches must be given on time. All speeches must be delivered before an audience (the class). **Requests to move your speech date must be made ONE WEEK prior to your scheduled speech date. Late and unexcused speeches will receive a 20% grade penalty and will only be heard if time permits.** To accommodate all students, it is vital that you be ready to speak when you are scheduled. **Instructors are under no obligation to allow make-up speeches.**

Cell Phone and Laptops

Cell phones must be on silent. Laptops may be used to take notes during lectures. Students are not to be surfing the web or updating their social media sites. Laptops are to be turned off during all speeches.

Plagiarism

Speeches are to be individually developed. Using another person's speech or using large verbatim sections of information from the work or another will be considered plagiarism. Students who have plagiarized will be reported to the Dean and penalized. The penalty is severe. A grade of zero will be given for the assignment, and possibly failure of the entire course. If unsure, give credit to your source.

Academic Misconduct

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>

Academic Integrity Policy

“It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term ‘academic misconduct’ includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct (http://studentaffairs.osu.edu/info_for_students/csc.asp).”

Student Academic Services

Arts and Sciences Advising and Academic Services’ website provides support for student academic success. Information on advising issues such as tutoring, transfer credits, academic standing, and contact information for Arts and Sciences advisors can be obtained through this website. The site is:
<http://advising.osu.edu/welcome.shtml>

Student Services

The Student Service Center assists with financial aid matters, tuition and fee payments. Please see their site at:
<http://ssc.osu.edu>

Copyright Disclaimer

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Diversity

The School of Communication at The Ohio State University embraces and maintains an environment that respects diverse traditions, heritages, experiences, and people. Our commitment to diversity moves beyond mere tolerance to recognizing, understanding, and welcoming the contributions of diverse groups and the value group members possess as individuals. In our School, the faculty, students, and staff are dedicated to building a tradition of diversity with principles of equal opportunity, personal respect, and the intellectual interests of those who comprise diverse cultures.

Title IX

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator, Kellie Brennan, at titleix@osu.edu

Accessibility accommodations for students with disabilities

Requesting accommodations

The University strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please let me know via email immediately so that we can privately discuss options. You are also welcome to register with Student Life Disability Services to establish reasonable accommodations. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. SLDS contact information: slds@osu.edu ; 614-292-3307; slds.osu.edu ; 098 Baker Hall, 113 W. 12th Avenue.

Spring 2018 Semester Schedule (MWF Classes)

Week	Date	Topic	Chapter
1	1.8	Welcome and Introduction	
	1.10	Speaking in Public	1
	1.12	Listening	3
2	1.15	NO CLASS – MLK DAY	
	1.17	Selecting a Topic and Purpose	5
	1.19	Analyzing the Audience	6
3	1.22	Introduction Speeches	
	1.24	Introduction Speeches	
	1.26	Organizing the Body of the Speech	9
4	1.29	Beginning and Ending the Speech	10
	1.31	Speaking to Inform	15
	2.2	Outlining the Speech	11
5	2.5	Informative Speech work day	
	2.7	Gathering Materials	7
	2.9	Supporting Your Ideas	8
6	2.12	Giving Your First Speech	4
	2.14	Informative Speeches	
	2.16	Informative Speeches	
7	2.19	Informative Speeches	
	2.21	Informative Speeches	
	2.23	How to Deliver a How-To Speech	
8	2.26	ONLINE: Quiz 1 (CH 1, 3-11, 15); on Canvas	
	2.28	Speaking on Special Occasions	18
	3.2	Using Language	12
9	3.5	ONLINE: Self-evaluation; on Canvas	
	3.7	Speaking in Small Groups	19
	3.9	Delivery	13
10	3.12	NO CLASS – SPRING BREAK	
	3.14	NO CLASS – SPRING BREAK	
	3.16	NO CLASS – SPRING BREAK	
11	3.19	Using Visual Aids	14
	3.21	Demonstration Speeches	
	3.23	Demonstration Speeches	
12	3.26	Demonstration Speeches	
	3.28	Demonstration Speeches	
	3.30	Ethics and Public Speaking	2
13	4.2	Persuasive Speech work day	
	4.4	Speaking to Persuade	16
	4.6	Methods of Persuasion	17
14	4.9	ONLINE: Quiz 2 (CH 2, 12-14, 16-19); on Canvas	
	4.11	Persuasive Speeches	
	4.13	Persuasive Speeches	
15	4.16	Persuasive Speeches	
	4.18	Persuasive Speeches	
	4.20	Persuasive Speeches	
16	4.23	Overflow speech day	

Spring 2018 Semester Schedule (TR Classes)

Week	Date	Topic	Chapter
1	1.9	Welcome and Introduction	
	1.11	Speaking in Public	1
2	1.16	Listening; Selecting a Topic and Purpose	3, 5
	1.18	Analyzing the Audience	6
3	1.23	Introduction Speeches	3, 18
	1.25	Introduction Speeches	
4	1.30	Organizing the Body of the Speech; Beginning and Ending the Speech	9, 10
	2.1	Speaking to Inform; Informative Speech work day	15
5	2.6	Gathering Materials, Supporting Your Ideas, Outlining the Speech	7, 8, 11
	2.8	Giving Your First Speech	4
6	2.13	Informative Speeches	
	2.15	Informative Speeches	
7	2.20	Informative Speeches	
	2.22	ONLINE: Quiz 1 (CH 1, 3-11, 15) and Self-evaluation; on Canvas	
8	2.27	How to Deliver a How-To Speech; Speaking on Special Occasions	18
	3.1	Using Language	12
9	3.6	Delivery	13
	3.8	Using Visual Aids; Speaking in Small Groups	14, 19
10	3.13	NO CLASS – SPRING BREAK	
	3.15	NO CLASS – SPRING BREAK	
11	3.20	Demonstration Speeches	
	3.22	Demonstration Speeches	
12	3.27	Demonstration Speeches	
	3.29	Ethics and Public Speaking, Persuasive Speech work day	2
13	4.3	Speaking to Persuade	16
	4.5	Methods of Persuasion	17
14	4.10	ONLINE: Quiz 2 (CH 2, 12-14, 16-19); on Canvas	
	4.12	Persuasive Speeches	
15	4.17	Persuasive Speeches	
	4.19	Persuasive Speeches	